Broker Policies



Commission Scheme & Payment term

	Standard Rate of Broker Fees (1)	Standard Rate of Broker Fees (2)
Contribution Lease term	Apply to Brokers who only provide basic information and support to SLP's leasing team including Lessee name, contact information, phone number , etc.	Support SLP's leasing team throughout the leasing process until signing the lease agreement with Lessee including but not limited to: arranging site visits, meetings, negotiating commercial terms and lease agreement
Under 3 years	1.25% of total Lease Agreement value (max. 0.44 x 1-month Net Gross Rent)	2.5% of total Lease Agreement value (max. 0.88 x 1-month Net Gross Rent)
From 3 years to under 5 years	0.5 x 1-month Net Gross Rent 1.0 x 1-month Net Gross Rent	
From 5 years to under 10 years	0.75 x 1-month Net Gross Rent	1.5 x 1-month Net Gross Rent
From 10 years	1.0 x 1-month Net Gross Rent	2.0 x 1-month Net Gross Rent

^{*** &}quot;Net Gross Rent" which is applicable for Standard Rate in the table above shall be calculated based on monthly net rent, management fee and all discounts of the first year provided in the signed Lease Agreement as follows:

Net Gross Rent= (Monthly Rental of the first year in signed Lease Agreement \times (12 - Rent free/Other Incentives period)) / 12

For avoidance of doubt, "Net Gross Rent" is calculated on the standard Rent and Management Fee only and not inclusive of Above Standard Tenant Improvement rental portion if any.

Installment	Payment rate	Payment date and required documents
One-time installment	100% of total amount of the Broker Fee	 Within thirty (30) days after receipt of the below documents: a) Scanned copy of the signed Lease Agreement; b) Written confirmation by SLP on introducing the Lessee by the Broker; c) Written confirmation/ Letter of Appointment by the Lessee; d) Scanned copy of the bank transfer or payment receipt with regards to the Lessee's payment of respective deposit and the 1st rental to SLP according to the Lease Agreement; and e) Proper VAT invoice for the installment.